

ELECTRICITY SUPPLY CORPORATION OF MALAWI LTD



INVITATION FOR BIDS (IFB)

FOR
SUPPLY AND DELIVERY OF GOODS AND SERVICES ON FRAMEWORK
AGREEMENT FOR 2022-2023
BY
NATIONAL COMPETITIVE BIDDING

DATE OF ISSUE TUESDAY 15TH MARCH 2022

1. The Electricity Supply Corporation of Malawi Limited (ESCOM) has budgeted funds for the procurement of **Goods and Services**. The Chairman, Internal Procurement and Disposal Committee now invites sealed bids from eligible bidders for the **Supply and Delivery of Goods and Services** as follows:

N o.	Description	Tender Number	Delivery Period	TARGET GROUP	Site
1	Supply and Delivery Of General Stationery and Toners on Framework Agreement	ESC052/NCB/G/ FY2022-23	12 Months	WOMEN IN MEDIUM ENTERPRISES CATEGORY	ESCOM Power Station Chichiri, Blantyre
2	Supply and Delivery of Cleaning Materials on Framework Agreement	ESC053/NCB/G/ FY2022-23	12 Months	WOMEN IN MICRO ENTERPRISES CATEGORY	ESCOM Power Station Chichiri, Blantyre
3	Provision of Catering Services	ESCO54/NCB/G/ FY2022-23	12 Months	WOMEN IN SMALL ENTERPRISES CATEGORY	ESCOM Power Station Chichiri, Blantyre
4	Supply and Repair of Telephone Main Lines, Extension Lines and Receivers	ESCO57/NCB/G/ FY2022-23	12 Months	SMALL ENTERPRISES	ESCOM Power Station Chichiri, Blantyre
5	Provision of Sewer Services	ESCO58/NCB/G/ FY2022-23	12 Months	MICRO AND SMALL ENTERPRISES	ESCOM Power Station Chichiri, Blantyre
6	Provision of Air Ticketing Services	ESCO59/NCB/G/ FY2022-23	12 Months	INDIGENOUS BLACK MALAWIAN MSMEs	ESCOM Power Station Chichiri, Blantyre

7	Supply and Delivery of Uniforms and Personal Protective Equipment on Framework Agreement	ESC060/NCB/G/ FY2022-23	12 Months	MEDIUM ENTERPRISES	ESCOM Power Station Chichiri, Blantyre
8	Supply and Delivery of General Hardware and Plumbing Materials on Framework Agreement	ESC061/NCB/G/ FY2022-23	12 Months	MEDIUM ENTERPRISES	ESCOM Power Station Chichiri, Blantyre
9	Provision of Courier Services on Framework Agreement	ESC062/NCB/G/ FY2022-23	12 Months	MEDIUM ENTERPRISES	ESCOM Power Station Chichiri, Blantyre
10	Provision of Sublet Jobs on Motor Vehicle Repairs	ESC063/NCB/G/ FY2022-23	12 Months	MICRO, SMALL AND MEDIUM ENTERPRISES	ESCOM Power Station Chichiri, Blantyre

2. Bidding will be conducted in accordance with open tendering procedures contained in the Public Procurement Laws and Regulations of the Government of the Republic of Malawi and is open to all eligible bidders.
3. Interested eligible bidders may obtain further information and inspect the Bidding Documents from **ESCOM's Procurement and Disposal Unit** at the address given in paragraph 6(a) below from **08:00 to 12:00 hours, 13:00 to 16:00 hours local time (Monday to Friday)** except national public holidays.
4. A complete set of soft copy Bidding Documents in English language may be purchased by interested bidders at 6(b) below upon payment of a non-refundable fee of Five Thousand Kwacha (**MWK5,000.00**). The method of payment will be cash.
5. Sealed bids, clearly marked on the outer envelope with "**Tender Description and Reference Number**" must be deposited in the Tender Box at address at 6(c) **below at or before 10.00 a.m. (local time) on Tuesday, 12th April 2022**. All bids must be accompanied by a **Duly Signed Bid Securing Declaration Form**. Late Bids will be rejected and returned to the bidder unopened.
6. The addresses referred to above are:
 - (a) *Inspection and Issue of Bidding Document:*
Procurement and Disposal Unit
ESCOM House, Annex Building, Second Floor
9 Haile Selassie Road
Blantyre
 - (b) *Purchase of Bidding Document:*
Accounts Office
ESCOM, Umoyo House, Third Floor
Victoria Avenue
Blantyre
 - (c) *Submission of Tender Documents:*
ESCOM House Annex Building
Tender Box situated at IT Reception
9 Haile Selassie Road, P.O. Box 2047
Blantyre
 - (d) *Opening of Tender Documents:*
Malawi Sun Hotel

Blantyre

7. It is the responsibility of each bidder to ensure that the bids submitted are in accordance with the 'Instruction to Bidders' contained in the Bidding Document, non-compliance to the instructions will lead to disqualification and rejection of the bid.
8. Opening of Bids shall commence at **10:00a.m. (local time) on Tuesday 12th April 2022 at Malawi Sun Hotel**, interested bidders, their representatives and the general public are welcome to attend.
9. ESCOM is not in any way bound to accept the lowest or any bid but reserves the right to exercise choice of the lowest evaluated, substantially responsive bid and procurement proceedings may be cancelled at any stage.